



## GOVERNANCE BOARD MEETING NOTES

**Meeting Date:** April 14, 2014

**Call to Order:** The meeting was called to order by Jeff Zander at 3:30 pm.

### *Voting members in attendance:*

Mark Bechtel, Assistant Superintendent/White Pine Co.  
Dr. Mark Curtis, President/Great Basin College  
Kristy Dominguez, Teacher's Representative/Pershing Co.  
Dan Fox, Superintendent/Pershing Co.  
Tanya Griego, Teacher's Representative/Elko Co.  
Dr. Dave Jensen, Superintendent/Humboldt Co.  
Tom Reagan, Representative/Great Basin College  
Lila Wilkin, Teacher's Representative/Humboldt Co.  
Jeff Zander, Superintendent/Elko Co.  
Ben Zunino, Superintendent/Eureka Co.

### *Other attendees:*

Christine Back, NNRPDP Office Manager  
Tina Baer, NNRPDP Regional Coordinator  
Valerie Byrnes, NNRPDP Regional Coordinator  
Jeff Cramer, NNRPDP Regional Coordinator  
Aaron Hansen, NNRPDP Administrator Regional Coordinator  
Holly Marich, NNRPDP Regional Coordinator  
Dr. Sarah Negrete, Director/NNRPDP  
Connie Thomson, NNRPDP Regional Coordinator

All attendees were emailed the following documents prior to the meeting: meeting agenda, meeting notes from January 23, 2014, NNRPDP Proposed Budget 2014-2015, NNRPDP Draft Five Year Plan, NEPF Schedule, NNRPDP Scheduled PD Spring 2014, and SMP Grant notification and letters of support.

### **Agenda Item One: Member Roll Call – Jeff Zander**

Mr. Zander asked all attendees to introduce themselves. A voting quorum was present.

## **Agenda Item Two: Public Comment – Jeff Zander**

There was no public comment.

## **Agenda Item Three: Approval of Meeting Notes from January 23, 2014 – Jeff Zander (Action Item)**

Dr. Jensen moved to approve the meeting notes from January 23, 2014; 2<sup>nd</sup> by Dr. Curtis. All voting members in attendance approved the motion.

## **Agenda Item Four: NNRPDP Draft Budget 14-15 – Sarah Negrete (Action Item)**

Dr. Negrete commented that the 14-15 budget will be presented to the Statewide Coordinating Council (SCC) for their approval in May. The 14-15 budget (\$1,243,736) reflects the legislative amount that is guaranteed to the NNRPDP for the next academic year. We will have rollover funds due to not filling one of the TLC positions but those figures will not be available until July 1<sup>st</sup>. A revised budget including the rollover amounts will need to be approved by this board and the SCC in late summer.

Mr. Zander commented that the legislature changed the structure of the PDP's during the last biennium and the SCC was formed. The SCC has had 2 meetings. One of the biggest changes is that the SCC must approve all the PDP budgets and did so at the last meeting. By law the SCC must have 2 more meetings before the end of the school year which has prompted the rush to provide the necessary documents.

Mr. Zander commented that with the formation of the new SCC and turnover within the DOE it may give us the opportunity to educate them on the issues we deal with in rural Nevada as compared to the 2 larger districts.

Regarding the 14-15 budget, Dr. Negrete asked the board to discuss hiring a 1 year position to expand the program by using the projected rollover funds. Dr. Negrete commented that it will take time to get the person up to speed in the position and often takes 1 or more of the current staff to mentor that person. For those reasons our staff has concerns, plus history has shown that the NNRPDP has difficulty filling positions.

Dr. Negrete suggested the board approve the 1 year position if the staff decides that is the best use of funds. If not, Dr. Negrete suggested a Teacher Academy, similar to the Leadership Academy, a select group of administrators who come once a month for intense training. We could do a similar academy for a larger group of teachers throughout our region. We would use rollover funds for substitutes to support those teachers to come and be trained and possibly some travel expenses.

Mr. Zander commented that he understands Dr. Negrete's concern regarding the 1 year position. Mr. Zander has received positive feedback from the Elko participants in the Leadership Academy and thinks it would be a good idea to use the rollover funds for a Teacher Academy that would provide high impact professional development for teacher leaders.

Dr. Negrete asked the board if they would support continued planning of the Teacher Academy by the NNRPDP staff as well as support to hire a 1 year position, if after looking at a Teacher Academy the staff felt there was need for that position. If the PDP decided to hire a one year position, the Teacher Academy could still be held but with fewer teachers and substitute support.

Dr. Curtis suggested making the Teacher Academy the number one choice and using some the funds to support a half time position for someone to oversee the academy. Dr. Negrete commented that at the next staff meeting a determination would be made as to who on the current staff can support the academy which will mean prioritizing the coordinators' other work. Dr. Negrete commented that it will be more difficult to hire a half time position than a full time position.

Mr. Zunino asked what the impact will be regarding the training of teachers and administrators on the framework and the Common Core. Dr. Negrete commented that the Teacher Academy would be built on the NEPF foundation. She commented that Aaron Hansen has made good strides in getting most of the administrators trained in the NEPF and has plans to continue next year. Mr. Zander commented that there is concern over the volume of training in NEPF over the next 2 years. He commented that through an academy we can touch more teacher leaders and it's a more effective model in regards to providing the training needed. Dr. Jensen agreed with Mr. Zander and commented that he is in full support of the Teacher Academy. Mr. Fox and Mr. Bechtel agreed.

Dr. Jensen made a motion to move forward with the Teacher Academy and the possibility of a 1 year position; 2<sup>nd</sup> by Mr. Fox. All voting members in attendance approved the motion.

Mr. Reagan moved to approve the 14-15 budget; 2<sup>nd</sup> by Ms. Griego. All voting members in attendance approved the motion. Mr. Zander commented that this budget will be presented to the SCC in May for their approval. He also commented that the board will need to have the biennium budget in place by June 30<sup>th</sup>.

#### **Agenda Item Five: Statewide Council Update – Jeff Zander**

Mr. Zander commented that since the SCC approved the 13-14 budget we can move forward with the vehicle leases. Mr. Zander will have an attorney create an MOU or inter local agreement. Once this document is created Mr. Zander will ask the board to review and approve it. The intent is to purchase 5 vehicles for use by the PDP staff early next fiscal year. Part of the lease agreement would mean the district purchasing the vehicle will be responsible for all maintenance on the vehicle. Mr. Zander commented that having coordinators in Humboldt, Elko and White Pine, it would make sense for those districts to purchase the vehicles so it would be easier to provide maintenance.

Dr. Negrete commented that the SCC requested a programming schedule from the RPDP. The 2 documents emailed prior to this meeting – the NEPF Schedule and the NNRPDP Scheduled PD Spring 2014 documents were submitted for the SCC information at their last meeting.

**Agenda Item Six: 5 Year Plan Review – Sarah Negrete (Action Item)**

Dr. Negrete commented that a copy of the 5 Year Plan was emailed to participants prior to this meeting. According to the legislation the 5 Year Plan must be reviewed each year. Dr. Negrete commented that the current plan needs significant changes as it doesn't include any information about the framework. Mr. Zander suggested the PDP staff make revisions to the plan and present it to the board for approval.

Dr. Jensen made a motion to have the PDP director and staff re-create the 5 Year Plan and present it to the board for approval; 2<sup>nd</sup> by Mr. Reagan. All voting members in attendance approved the motion.

**Agenda Item Seven: SMP Grant – Sarah Negrete**

Dr. Negrete commented that Dr. Teruni Lamberg from UNR submitted a SMP Grant. She has incorporated the NNRPDP and NWRPDP in to the grant to reach the rural areas. The grant was awarded and Tina Baer and Jeff Cramer from the PDP staff will be the facilitators on the study. One of the documents emailed prior to this meeting is the email that was sent by Mr. Cramer to the principals in schools with 3-8 grade math teachers. There will be a week long workshop in July with follow up throughout the school year provided by Ms. Baer and Mr. Cramer. Ms. Baer commented that there is a website called nevadamathproject.com. Participants will receive a stipend and can apply for credit and use their stipend to do so.

**Agenda Item Eight: New Business – Jeff Zander**

Mr. Zander commented that a board meeting will be scheduled for May 5<sup>th</sup> to discuss proposals for the biennium budget.

**Agenda Item Nine: Public Comment – Jeff Zander**

There was no public comment.

**Agenda Item Ten: Adjournment – Jeff Zander**

The meeting was adjourned at 4:08 pm.

Respectfully submitted by Chris Back, April 25, 2014.