



**GOVERNANCE BOARD  
MEETING NOTES**

**Meeting Date:** March 20, 2024

**Call to Order:** The meeting was called to order by Chair Tate Else at 4:02 pm.

**Voting members in attendance:**

Katie Hammer, Teacher Representative/Elko Co.  
Chair Tate Else, Superintendent/Eureka Co.  
Sheri Wilker, Teacher Representative/Eureka Co.  
Jenny Ahlvers, GBC Faculty/NSHE  
Dave Jensen, Superintendent/Humboldt Co.  
Lisa Burkhart, Teacher Representative/ Pershing Co.  
Ben Halverson, Designee/Pershing Co.  
Kenna Hall, Teacher Representative/White Pine Co.

**Other attendees:**

Annie Hicks, NNRPDP Director  
Jennifer Puentes, NNRPDP Administrative Assistant

All attendees received the following documents prior to the meeting: meeting agenda, meeting notes from November 29, 2023, the NNRPDP FY25 Budget, the NNRPDP FY26-27 Biennium Budget, and the IFC Contingency Fund Request.

**Agenda Item One: Member Roll Call – Jennifer Puentes**

Jennifer Puentes did a member roll call. A voting quorum was present.

**Agenda Item Two: Public Comment – Tate Else**

Chair Tate Else asked if there was any public comment. No public comment was made.

**Agenda Item Three: Approval of Meeting Notes from November 29, 2023 [For Possible Action]**

Chair Tate Else asked if there was a motion. Katie Hammer moved to approve meeting notes from November 29, 2023. Kenna Hall seconded the motion. All voting members in attendance approved the motion.

#### **Agenda Item Four: NNRPDP FY25 Budget [For Possible Action]**

Chair Tate Else asked Annie Hicks to share the budget changes. Annie stated that the fiscal agent recently completed negotiations in the fall that increased salaries. She stated as a result, NNRPDP had to reduce our operating costs and cut contract days. Our PDP staff are working one less week moving forward on contracts. In FY25 we have approximately \$25,000.00 that is available to cover travel, supplies, and other expenditures. Annie asked if there were any questions about the FY25 budget. Chair Tate Else added that he appreciated all of her efforts in going for the budget enhancement and recognized that it hasn't been easy and has been a lot of work.

Dave Jensen made a motion to approve the FY25 Budget. Lisa Burkhart seconded the motion. All voting members in attendance approved the motion.

#### **Agenda Item Five: NNRPDP FY26-27 Biennium Budget [For Possible Action]**

Annie stated that she prepared the next FY26-27 biennium budget to submit to the Nevada Department of Education ahead of legislative session that is coming up in 2025. She noted that the enhancement request includes 3 full-time positions, which include salaries and benefits and that is included in the biennium budget. She added that in the last legislative session, the RPD's did ask for an enhancement and that the enhancement request was not put forward to the governor and did not make it into the final budget that went to the legislature for the vote, which has made it challenging. Chair Tate Else asked if there were any questions. There were none.

Dave Jensen made a motion to approve the FY26-27 Biennium Budget. Katie Hammer seconded the motion.

All voting members in attendance approved the motion.

#### **Agenda Item Six: IFC Contingency Fund Request [For Possible Action]**

Annie stated that as a result of the decreases to the operating budget, based on the well-deserved raises, in December she submitted a request to the Interim Finance Committee through the Nevada Department of Education for contingency funds to cover just the difference between what was originally allocated for salaries and benefits and then the increased cost as a result of those raises. She stated that unfortunately, that the IFC contingency fund request did not make it to the actual committee and at this time she decided to regroup and instead will submit a new contingency fund request for FY25 in July, which is when the request can be put forward. She stated that she is only requesting the difference between the salaries and benefits increased cost to replenish the operating budget.

Chair Tate Else stated that he appreciated the hard work and offered any help she would need moving forward and that the board would be happy to advocate for the request.

Chair Tate Else asked if there were any questions. No questions were asked.

Katie Hammer made a motion to approve. Kenna Hall seconded the motion.

All voting members in attendance approved the motion.

**Agenda Item Seven: Spring Leadership Summit on April 25, 2024 [Non-action]**

Annie Hicks stated that the Leadership Institute of Nevada is partnering with NNRPDP to facilitate a leadership summit and will be bringing in national speaker Jamie Meade, who is well versed in the Science of Hope Framework and described how that work connects with initiatives like Portrait of a Learner. She stated that in the summit, Jaime will be giving both a foundational understanding of what that framework is and what it looks like in education. In the afternoon the superintendent of White Pine County School District, Adam Young, will speak on how it has implemented the Science of Hope framework within Portrait of a Learner work that they are doing across their district and the opportunities for leaders and leadership team members. It will include a continental breakfast and there will be a catered lunch. Annie also stated that State Superintendent Ebert will be joining the summit and that it will be a great opportunity to show representation from the region.

Chair Tate Else asked if Annie can remind everyone how to get registered. Annie explained that there is a link available and if they don't have it, she can forward that to them. She also stated that the link is not posted publicly because the summit is limited to leadership members and leadership teams. She stated that there are about 15 spots open, and invited the board members to reach out to their leadership team members to sign up.

Dave Jensen asked if a list of participants from each respective districts that can be sent to the Superintendents. Annie stated that she would send the list to each district on participants that have registered in their districts. Chair Tate Else asked if there were any other questions, and there were no other questions.

**Agenda Item Eight: New Business [Non-Action]**

Chair Tate Else asked if anyone had any new business. No other new business was stated.

**Agenda Item Nine: Public Comment**

Chair Tate Else asked if there was any public comment. No public comment was made.

**Agenda Item Ten: Adjournment [For Possible Action]**

Dave Jensen made a motion for adjournment. Kenna Hall seconded the motion.

All voting members in attendance approved the motion.

Chair Tate Else thanked everyone for their participation and for coming to the meeting.

The meeting was adjourned at 4:17pm.

Respectfully submitted by Jennifer Puentes March 20, 2024.