



**GOVERNANCE BOARD  
MEETING NOTES**

**Meeting Date:** January 29, 2015

**Call to Order:** The meeting was called to order by Jeff Zander at 3:36 pm.

**Voting members in attendance:**

Dr. Mark Curtis, President/Great Basin College  
Bob Dolezal, Superintendent/White Pine Co.  
Tanya Griego, Teacher's Representative/Elko Co.  
Dr. Dave Jensen, Superintendent/Humboldt Co.  
Cindy Plummer, Designee/Pershing Co.  
Tom Reagan, Representative/Great Basin College  
James Squibb, Superintendent/Lander Co.  
Brooke Wagner, Teacher's Representative/Pershing Co.  
Dr. Greg Wieman, Superintendent/Eureka Co.  
Jeff Zander, Superintendent/Elko Co.

**Other attendees:**

Christine Back, NNRPDP Office Manager  
Dr. Sarah Negrete, NNRPDP Director  
Jessie Westmoreland, NNRPDP Regional Coordinator

All attendees received copies of the meeting agenda, meeting notes from October, proposed budget revisions for 14-15, Teacher and Leader Academy letter and Five Year Plan draft.

**Agenda Item One: Member Roll Call – Jeff Zander**

Mr. Zander asked all attendees to introduce themselves. A voting quorum was present.

**Agenda Item Two: Public Comment – Jeff Zander**

There was no public comment.

**Agenda Item Three: Approval of Meeting Notes from October 9, 2014 – Jeff Zander (Action Item)**

Dr. Wieman moved to approve the meeting notes from October 9, 2014; second by Mr. Reagan. All voting members in attendance approved the motion.

#### **Agenda Item Four: NNRPDP Budget – Sarah Negrete (Possible Action Item)**

Dr. Negrete commented that the NNRPDP would like to make a few changes to the 14-15 budget. Dr. Negrete would like to move funds from the travel category in to the 100 category to provide coordinator stipends to assist the DOE in updating resources for teachers in English, math and science. In addition, the contracted services for the annual report for \$24,000 has been reduced by \$8,000 as Bob McGinty has had a family emergency and he is unable to fulfill some of the requirements of the report. Mr. McGinty has re-negotiated his contract and the piece he will no longer be writing is the coordinators focus work for year. The coordinators will now write their own project report and Dr. Negrete would like to pay them a stipend to do so. Dr. Negrete commented that the Statewide Council will be changing the way the PDP's are evaluated so she thought it best to have Mr. McGinty complete the report for the year as it is unlikely he will be doing the report next year.

Dr. Negrete commented that funds were added to contracted services to provide speakers for an upcoming Saturday Series for teachers. The flyers have been emailed for the first two speakers and for those attending both sessions a half credit is available. We are in the process of contracting with two additional speakers. Alan November is presenting in February and Dr. John Almarode is presenting in May.

Dr. Negrete commented that anyone attending from our service area and traveling more than 50 miles would be reimbursed up to \$83 for one day of lodging. The PDP will provide a continental breakfast and lunch.

Dr. Negrete commented that there is an increase in the communication category to provide an additional hot spot for use in the outlying areas where service is limited.

Dr. Negrete commented that the NEPF budget did not change. There is available funding for teacher stipends and substitutes for any training related to NEPF. In Humboldt we've provided NEPF training for about 95% of their teachers. We will begin trainings in White Pine next month. Elko County is using the train the trainer model and the PDP is providing the training.

Dr. Negrete wanted the board to know that there will probably be a significant amount of NEPF funds sent back at the end of the year.

#### **Agenda Item Five: Administrative Funds – Jeff Zander (Possible Action Item)**

Mr. Zander commented that the NNRPDP receives \$33,000 a year of administrative funds. There was a small carryover from last year. The current balance is \$31,185.

For those superintendents attending DALI, they can submit an invoice for their dues.

Mr. Zander asked if the superintendents had any interest in other administrative trainings. Mr. Squibb is still interested in some type of interview training as he will have many new hires in Lander.

Ms. Negrete suggested providing another Fierce Conversation training for administrators. Mr. Zander will check with Fierce and provide additional information at the next superintendents meeting.

Dr. Jensen moved to approve the changes to the NNRPDP budget and accept the update to the NEPF budget as presented; second by Mr. Squibb. All voting members in attendance approved the motion.

**Agenda Item Six: Statewide Coordinating Council Update – Jeff Zander (Discussion)**

Mr. Zander commented that on January 22<sup>nd</sup> a Statewide Coordinating Council meeting was held. The council is requesting a change to the PDP's annual report evaluation. Mr. Zander commented that Mr. Erquiaga would like to see more scrutiny of the PDP's as well as the adoption of a resource based national model of professional development along with the metrics for measuring the PDP programs. Mr. Zander volunteered to chair a committee along with the PDP directors to develop the metrics to be used in the evaluation model. Their findings will be brought back to the council at their next meeting.

**Agenda Item Seven: GBC Update – Dr. Curtis (Discussion)**

Dr. Curtis commented that GBC is planning for the next legislative session and to advocate for bridge funding. A number of things were suggested by the governor regarding higher education but GBC was not included. GBC is making contingency plans for how they will move forward if they do not receive the bridge funding.

Mr. Zander commented that he appreciates all the services that GBC provides given its limited budget. Elko is fortunate to have GBC and the opportunities it provides for students.

Mr. Reagan commented that recommendations have been submitted for alternative licensure and he will advise the superintendents regarding the final outcome by the end of February.

**Agenda Item Eight: New Business – Jeff Zander**

Regarding the Teaching and Leading Academy letter included with the board documents, Dr. Negrete commented that this letter was sent to the administrators that attended the Leadership Academy this past year. The letter was an invitation for those administrators, along with their school team to participate in intense professional development with the support of the NNRPDP staff for the coming year. The requirements were to submit an application along with a school wide survey. The application deadline is January 30<sup>th</sup>. The school selections will be made by mid February. Part of the NNRPDP travel budget will used to send the school teams, along with a NNRPDP coordinator, to a conference.

Dr. Negrete submitted a draft of the five year plan with the board documents. She is requesting a review by the board members, with discussion and action of the plan at the next board meeting.

Jeff Cramer a NNRPDP coordinator has returned to the classroom in White Pine County. Dr. Negrete will be putting a job description together and will advertise the position to begin the next school year.

Mr. Zander commented that legislation has been proposed regarding the PDP's. The PDP's will be fully funded the first year, however the second year of the biennium the PDP budget will be reduced to \$1,000,000 to be shared by the 3 regions for director positions and support staff. Additional monies could be grant funded from The Great Teacher and Leader Fund. Mr. Zander commented that as superintendents, they will support the PDP's, especially in the rural areas.

The next board meeting is April 30, 2015.

**Agenda Item Nine: Public Comment – Jeff Zander**

There was no public comment.

**Agenda Item Ten: Adjournment – Jeff Zander (Action Item)**

Mr. Reagan moved to adjourn the meeting; second by Dr. Wieman. All voting members in attendance approved the motion. The meeting was adjourned at 4:08 pm.

Respectfully submitted by Chris Back, March 5, 2015.