



**GOVERNANCE BOARD
MEETING NOTES**

Meeting Date: January 24, 2019

Call to Order: The meeting was called to order by Todd Pehrson at 3:40 pm.

Voting members in attendance:

Russell Klein, Superintendent /Lander Co.
Katie Hammer, Teacher's Representative/Elko Co.
Traci Carbon Mendoza, Teacher's Representative/Humboldt Co.
Dawn Hagness, Superintendent Designee/Humboldt Co.
Kenna Hall, Teacher Representative/White Pine Co.
Adam Young, Superintendent/White Pine Co.
Todd Pehrson, Superintendent/Elko Co.

Other attendees:

Dave Brancamp, NDE/Director of Standards & Instructional Support
Valarie Byrnes, NNRPDP Regional Coordinator
Dr. Ketra Gardner, NNRPDP Regional Coordinator
Holly Marich, NNRPDP Regional Coordinator
Dr. Sarah Negrete, NNRPDP Director
Treena Parker, NNRPDP Regional Coordinator
Jennifer Puentes, NNRPDP Office Manager
Tom Reagan, NNRPDP Regional Coordinator
Connie Thomson, NNRPDP Regional Coordinator

All attendees received the following documents prior to the meeting: meeting agenda, meeting notes from May 10, 2018, Proposed FY18-19 NNRPDP Budget and Proposed NNRPDP Admin Rollover Budget 18-19 .

Agenda Item One: Member Roll Call – Todd Pehrson

Mr. Pehrson did a member roll call. A voting quorum was present.

Agenda Item Two: Public Comment – Todd Pehrson

Comments from the public are invited at this time on topics not specifically addressed elsewhere in the agenda.

There were no public comments.

Agenda Item Three: Introduce Tom Reagan – Todd Pehrson

Mr. Pehrson welcomed new NNRPDP Coordinator, Tom Reagan to the team. Mr. Pehrson also welcomed new NNRPDP Office Manager, Jennifer Puentes to the team.

Agenda Item Four: Approval of Meeting Notes from May 10, 2018 (Action Item)

Mr. Pehrson called for a motion to approve Meeting Notes from May 10, 2018. All voting members voted to approve the motion.

Agenda Item Five: Statewide Council Update – Adam Young (Discussion)

Mr. Young commented that the council has met twice since the board's last meeting in May 2018. Mr. Young commented that the main point of discussion is the \$100,000 administrative funds. Mr. Young commented that normally the funds are split between NWRDPD, NNRPDP, and SRPDP but the Statewide Council has made the decision to break with that tradition and give that whole amount of \$100,000 to NASA. Mr. Young commented that after numerous discussions within the Statewide Council and the RPDPs this is the best decision for this year. Dr. Negrete commented that the Statewide Council had wanted a large national conference put together with the funds. However, the RDPDs stated that it would be beyond the capacity of the staff for the RPDPs.

Mr. Young commented that Rob Slabey, the Director of Nevada Association of School Administrators has been working on ideas with the NASA board.

Mr. Young commented that the \$100,000 that is normally split up between the RPDPs will go to NASA this fiscal year, due to it already being January and the RPDPs do not have the capacity to spend the funds by the required time frame of June 30, 2019.

Mr. Young commented that this issue will be revisited for the upcoming year. Mr. Young commented that he anticipates that the decision will depend on some of the outcomes of what NASA decides to do with the funds. He commented that if what NASA decides to do goes well and there are many participants across the state, then this decision could be extended years to come. If the outcome is not as expected, then the current course of action could be reversed for the next fiscal year.

Agenda Item Six: NNRPDP FY19 Budget – Sarah Negrete (Action Item)

Dr. Negrete commented that the last budget that was brought forward was in May 2018 for FY19 was a proposed budget.

Dr. Negrete commented that most of the changes to the budget are due to the fact that we had a position open for a Secondary Math Coordinator as of July 1, 2018 and it was not filled until November 1, 2018 with Tom Reagan. There was salary in the 100s that did not get expended between July 2018 and end of October 2018, along with the benefits that go with that. Those funds were available that we would typically not have.

Dr. Negrete commented that the second biggest change is that our coordinator Aaron Hansen has been on personal leave as of November 1, 2018. Aaron's wages and benefits from November 1, 2019 through January 31, 2019 have also been available that we would typically not have.

Dr. Negrete commented that we are not clear when he will come back on our payroll.

We will have one more board meeting before the Statewide Council meeting in March, in order that the budget that we present to the Statewide Council will be as accurate and up-to-date as it can be.

Russell Klein asked if we can have a rollover from the budget this year. Dr. Negrete responded to Mr. Klein by answering no. We can not have a rollover this year. The funds need to be spent or returned by June 30, 2019.

Dr. Negrete commented that what we have done with the salary savings thus far is prepared a Middle School Math Fellowship. Dr. Negrete commented that the state is really focusing on the middle school math scores. The scores are quite a bit lower that what the state would like them to be. We worked with those goals from the State Department and have crafted the Middle School Math Fellowship and we have already met two days with those participating teachers. The salary savings is funding the substitutes' costs and teacher travel expenses for the participating teachers. If the participants attend all five of the training days they can choose to attend the Middle School Math Conference in Santa Fe, New Mexico at the end of February. The feedback on the Sante Fe conference is quite good and is targeted just to Middle School Math teachers. The conference is not a required piece of the fellowship.

Dr. Negrete commented that those were the reasons there is a reduction in the 100s and 200s (salary and benefits) and an increase in the 500's (travel).

All voting members in attendance approved the motion.

Agenda Item Seven: Administrator Funds FY19 – Sarah Negrete (Discussion and Possible Action Item)

Dr. Negrete commented that during the discussion at the Statewide Council meeting about the \$100,000 funds for FY19, Dr. Negrete requested at a minimum to allow NNRDPDP to keep the rollover from last year in the amount of \$19,918.66. Dr. Negrete explained that we do have administrators who have requested funds for things we have typically done in the past such as DALI dues. We do have two DALI dues in the rears that are waiting for reimbursement and will also be able to pay possibly two more. The Statewide Council agreed that it would be approved. Dr. Negrete commented that in the Proposed NNRDPDP Admin Rollover Budget 18-19, there are travel expenses as well. She explains that Humboldt had asked for the funding to send some administrators to a particular training. Since then Dr. Negrete has learned that the training is now full, and the administrators will be unable to attend. Dr. Negrete commented that the travel funds that are proposed in the budget can now be used in another category now that we know the training did not work out.

Dr. Negrete asked the board if they want to leave the proposed budget as is for now until the next board meeting.

Mr. Klein asked Dr. Negrete what her recommendation would be. Dr. Negrete commented that she would recommend leaving the dues and fees in the proposed budget, that way those DALI dues can be paid for the administrators. Dr. Negrete commented that if the proposed budget is kept as is for now, it is likely that another board meeting will be called before the Statewide Council Meeting in March and adjustments can be made.

All voting members in attendance approved the motion.

Agenda Item Eight: New Business – Todd Pehrson

Dr. Negrete commented that Office Manager Jennifer Puentes is the new assistant that filled Chris Back's position and thanked her for her hard work.

Agenda Item Nine: Public Comment – Todd Pehrson

Comments from the public are invited at this time on topics not specifically addressed elsewhere in the agenda.

There were no public comments.

Agenda Item Ten: Adjournment – Todd Pehrson (Action Item)

Mr. Pehrson thanked everyone for the participation and coming to the meeting.

The meeting was adjourned at 4:15 pm.

Respectfully submitted by Jennifer Puentes, January 24, 2019.