



**GOVERNANCE BOARD  
MEETING NOTES**

**Meeting Date:** March 10, 2016

**Call to Order:** The meeting was called to order by Jeff Zander at 4:01 pm.

***Voting members in attendance:***

Dr. Mark Curtis, President/Great Basin College  
Amy Damele, Teacher's Representative/Eureka Co.  
Tanya Griego, Teacher's Representative/Elko Co.  
Dawn Hagness, Designee/Humboldt Co.  
Susan Ortega, Designee/Lander Co.  
Cindy Plummer, Designee/Pershing Co.  
James Squibb, Superintendent/Lander Co.  
Dr. Greg Wieman, Superintendent/Eureka Co.  
Jeff Zander, Superintendent/Elko Co.

***Other attendees:***

Christine Back, NNRPDP Office Manager  
Dave Brancamp, NV Department of Education  
Aaron Hansen, NNRPDP Administrator Regional Coordinator  
Dr. Sarah Negrete, NNRPDP Director

All board members received copies of the meeting agenda, meeting notes from January 20, 2016, NNRPDP 15-16 Budget Revisions and the MOU for car leases.

**Agenda Item One: Member Roll Call – Jeff Zander**

Mr. Zander asked all attendees to introduce themselves. A voting quorum was present.

**Agenda Item Two: Public Comment – Jeff Zander**

There was no public comment.

**Agenda Item Three: Approval of Meeting Notes from January 20, 2016 (Action Item)**

Dr. Wieman moved to approve the meeting notes from January 20, 2016; second by Mr. Squibb. All voting members in attendance approved the motion.

#### **Agenda Item Four: Statewide Council Update – Jeff Zander (Discussion)**

Mr. Zander commented that the PDP's maintained their funding in the last legislative session without being connected to the Great Teaching & Leading Fund. However, the funding now comes under the state umbrella and the flexibility with the budget that we've had in the past has gone away. The state has very specific guidelines regarding their budget procedures. Consequently the PDP budget for the next biennium will be directly related to actual expenditures for this year. We want to spend down the budget so we don't have excess carryover in the PDP budget as well as the administrative funds. Mr. Zander suggested the board be more pro-active and determine how the administrative funds will be spent so we maintain the \$33,000 for next year.

Mr. Zander commented that the State Board of Education wants more authority over what professional development activities take place within the PDPs. Mr. Zander hopes that with continued communication between the state and the PDP directors the need for more state authority will moderate a bit and we can continue to do business as usual.

Mr. Zander commented that at the last board meeting, members discussed a list of possible professional development needs across our region to align with the GTL. The list was given to the Statewide Council and Dena Durish clarified that she wanted to know all the professional development needs from all the PDPs. Mr. Zander commented that our board did not want to give all the PD requirements from our region, knowing that anyone can apply for GTL funding and install state programming to fit our requirements. Mr. Zander commented that Dr. Negrete did meet with Ms. Durish recently to discuss the PD requirements in the rural areas. Dr. Negrete explained the need for flexibility in what PD is needed across our service area. It was determined that Ms. Durish no longer needs the list of PD requirements as she used our previous list to present to the State Board of Education.

#### **Agenda Item Five: NNRPDP 15-16 Budget Revisions – Sarah Negrete (Action Item)**

Dr. Negrete commented that in January we were notified about changes to the budget procedures since we now fall under the state budget. It is imperative that we determine the correct amounts in each budget category as the 15-16 budget will determine the next biennium budget. We are requesting adjustments in the 100's, 320, 500's and 600's due to salary/benefit increases, travel expense decreases and supply increases to purchase Chromebooks to provide resources for teacher trainings. These changes were made to keep within the parameters for the next biennium budget.

Ms. Hagness moved to approve the NNRPDP 15-16 budget revisions; second by Ms. Plummer. All voting members in attendance approved the motion.

#### **Agenda Item Six: Professional Development Goals – Jeff Zander**

Mr. Zander discussed our professional development goals under agenda item four so there was no further discussion to this agenda item.

**Agenda Item Seven: Administrative Funds – Jeff Zander (Discussion/Possible Action Item)**

Mr. Zander commented that our region is the facilitator for the \$100,000 of administrative funds. The other two PDP's each receive \$33,333 for administrative training. In the past our board has agreed to pay DALI dues for participating administrators in our region, totaling approximately \$6,000 with \$27,000 remaining for administrative training.

Mr. Zander commented that Aaron Hansen has provided a Leadership Academy in the past. Mr. Zander would like the new administrators in Elko County to have an opportunity to attend another Leadership Academy and suggested a portion of the administrative funds be used to support another academy.

Ms. Hagness commented that Humboldt County would support another Leadership Academy and is also in favor of reimbursement for the DALI dues.

Ms. Hagness suggested supporting the "Frisk" model and/or McGrath, especially in conducting a more thorough investigation as it relates to bullying laws.

Ms. Hagness commented about the need for helpful feedback for teacher evaluations. A few Humboldt County folks just finished a training on cognitive coaching. The instructor was from Carson City and Ms. Hagness sent the contact information to Dr. Negrete as this model may be help to others.

Ms. Hagness commented that the state department has discussed the Learner Centered Model that Carson City School District is using. Ms. Hagness doesn't know if there is a cost associated with the training and if others have interest, but this may be another model the board could consider.

Dr. Wieman commented that there will be a Secondary Principals Summit at Lake Tahoe in July. There may be opportunities for both experienced and unexperienced secondary principals.

Mr. Zander commented that Elko County is implementing RTI and it would be helpful to receive administrative training from Solution Tree.

Mr. Zander suggested the superintendents think about all the suggestions and have a discussion at the next state superintendents meeting. Mr. Zander asked Dr. Negrete to investigate the suggestions and have information and costs to present to the board at the next meeting.

**Agenda Item Eight: MOU for Car Leases – Jeff Zander (Action Item)**

Mr. Zander commented that the PDP will need 5 cars for travel purposes next year. We currently have a 2 year MOU in place with Elko, Humboldt and White Pine. The 2 year period will end as of July 1, 2016 so the leased cars will return to those districts.

Ms. Hagness commented that Humboldt County would continue with the MOU and purchase one vehicle.

Mr. Zander commented that Elko County would purchase the other 4 vehicles if no other district is interested.

**Agenda Item Eight: New Business – Jeff Zander**

There was no new business.

**Agenda Item Nine: Public Comment – Jeff Zander**

There was no public comment.

**Agenda Item Ten: Adjournment – Jeff Zander (Action Item)**

Ms. Griego moved to adjourn the meeting at 4:35 pm; second by Ms. Hagness. All voting members in attendance approved the motion.

Respectfully submitted by Chris Back, March 24, 2016.