



**GOVERNANCE BOARD
MEETING NOTES**

Meeting Date: November 3, 2016

Call to Order: The meeting was called to order by Jeff Zander at 3:31 pm.

Voting members in attendance:

Dr. Mark Curtis, President/Great Basin College
Tanya Griego, Teacher's Representative/Elko Co.
Dr. Dave Jensen, Superintendent/Humboldt Co.
Tom Reagan, Representative/Great Basin College
James Squibb, Superintendent/Lander Co.
Dan Wold, Superintendent/Eureka Co.
Jeff Zander, Superintendent/Elko Co.

Other attendees:

Christine Back, NNRPDP Office Manager
Valerie Byrnes, NNRPDP Regional Coordinator
Aaron Hansen, NNRPDP Administrator Regional Coordinator
Holly Marich, NNRPDP Regional Coordinator
Dr. Sarah Negrete, NNRPDP Director
Susan Ortega, Designee/Lander Co.
Treena Parker, NNRPDP Regional Coordinator
Connie Thomson, NNRPDP Regional Coordinator
Tina Westwood, NNRPDP Regional Coordinator

All attendees received copies of the meeting agenda, meeting notes from April 14, 2016, NNRPDP Proposed 16-17 Budget, Scope of Work document and the GBC ARL Information document.

Agenda Item One: Member Roll Call – Jeff Zander

Attendees introduced themselves. A voting quorum was present.

Agenda Item Two: Public Comment – Jeff Zander

There was no public comment.

Agenda Item Three: Approval of Meeting Notes from April 14, 2016 (Action Item)

Ms. Ortega moved to approve the meeting notes from April 14, 2016; second by Dr. Curtis. All voting members in attendance approved the motion.

Agenda Item Four: NNRPDP Proposed 16-17 Budget – Sarah Negrete (Action Item)

Dr. Negrete commented that the board approved the 16-17 budget at our last meeting. The current proposed budget includes the roll-over funds from last year in the amount of \$13,373.96. The changes are reflected in the 100's and 200's as a few staff members moved over in the salary schedule, which prompted benefit increases. We did reduce substitute costs, as well as web based program costs and added monies to regional travel.

Mr. Jensen moved to approve the proposed 16-17 budget; second by Ms. Ortega. All voting members in attendance approved the motion.

Agenda Item Five: Administrative Fund Update – Jeff Zander

Mr. Zander commented that the board agreed last year to contract with Dr. Meggin McIntosh for administrator time management trainings and also agreed to have Aaron Hansen provide RTI trainings for administrators and their teacher teams. Dena Durish from the DOE agreed the administrative funds could be used for substitute costs for the teachers attending the RTI trainings as well as providing reimbursement for travel expenses and supplies.

Mr. Zander commented that there is approximately \$2500 remaining for DALI dues if a superintendent is interested.

Agenda Item Six: Great Basin College Update – Dr. Mark Curtis

Dr. Curtis commented that enrollment increased for the fall semester.

Dr. Curtis announced he would be retiring June 30, 2017. The UNR chancellor and the Board of Regents chairman will visit the GBC campus on November 7 to meet with faculty and staff to determine the search criteria for the next GBC president.

Mr. Zander congratulated Dr. Curtis and thanked him for his participation and contribution to our board.

Mr. Reagan commented that GBC has received approval to offer an ARL Program. GBC has already partnered with some districts. This approval will allow GBC to replace the Post Bac Certificate Program. GBC will oversee the state and federal reporting. Any questions can be directed to Teresa Stauffer at GBC. Mr. Reagan commented that GBC hopes with marketing they can build a bigger pool of people who have conditional licensure before the start of the fall semester. GBC will run a week long "boot camp" in August 2017 with follow up during the first semester. There will be an ARL Program for Early Childhood, Elementary and Secondary Education.

Mr. Zander commented that he appreciates GBC's facilitation.

Agenda Item Seven: New Business – Jeff Zander

Dr. Negrete referenced the Scope of Work document which she plans to send to our legislators during the 16-17 school year to keep them informed.

Dr. Negrete indicated there are new programs to the NNRPDP this year. One is a year-long Reading Endorsement class. It is a three credit graduate level course and includes participants from Elko, Humboldt and White Pine.

Connie Thomson, a NNRPDP coordinator is providing two courses through grant partnerships. One is *Exploring NVACS in Science*, in conjunction with Elko County, through the GTLF. The other is *MANTA* which is a statewide science grant with facilitation from UNLV.

Nevada Ready 21 Tech Tools have Elko and White Pine Middle Schools that received that grant and the PDP coordinators are facilitating some courses and on site work.

The NNRPDP continues to be involved in the Nevada Math Project grant.

Dr. Negrete commented that Code.org is a nationally recognized organization that is putting together computer science professional development for teachers so we can get updated computer science work in our high schools. The SRPDP was asked by Code.org to facilitate a statewide effort. Dr. Negrete will share additional information as this initiative develops.

Dr. Negrete commented that for National Board Certification we were given approximately \$13,000 to provide support for board certification in our region. An informational meeting will be held in two weeks. Any information gained will be shared with the superintendents. The \$13,000 should support 8-10 teachers in completing their certification. The monies will be allocated through the NWRPDP and the participating teacher must be a member of their teacher union.

Dr. Negrete commented that a Task Force was set up at the last legislative session devoted to professional development in the state. That Task Force will submit its final report in December.

Dr. Negrete congratulated Holly Marich for an article accepted in *Language Arts* which is the NCTE flagship journal. The article is based on new literacies work that she did in Elko County.

Dr. Negrete welcomed Ketra Gardner as a new coordinator for the NNRPDP.

Agenda Item Eight: Public Comment – Jeff Zander

There was no public comment

Agenda Item Nine: Adjournment – Jeff Zander (Action Item)

Ms. Griego moved to adjourn the meeting at 4:15 pm; second by Mr. Wold. All voting members in attendance approved the motion.

Respectfully submitted by Chris Back, November 30, 2016.