



**GOVERNANCE BOARD
MEETING NOTES**

Meeting Date: November 2, 2017

Call to Order: The meeting was called to order by Jeff Zander at 3:40 pm.

Voting members in attendance:

Amy Damele, Teacher's Representative/Eureka Co.
Katie Hammer, Teacher's Representative/Elko Co.
Gail Janhunen, Teacher's Representative/Humboldt Co.
Dr. Dave Jensen, Superintendent/Humboldt Co.
Dan Lantis, Superintendent/Lander Co.
Tom Reagan, Representative/Great Basin College
Jeff Zander, Superintendent/Elko Co.

Other attendees:

Christine Back, NNRPDP Office Manager
Holly Marich, NNRPDP Regional Coordinator
Dr. Sarah Negrete, NNRPDP Director
Treena Parker, NNRPDP Regional Coordinator
Tina Westwood, NNRPDP Regional Coordinator

All attendees received the following documents prior to the meeting: meeting agenda, meeting notes from May 18, 2017, proposed 17-18 NNRPDP budget, revised NNRPDP Five Year Plan and new evaluation format.

Chairman of the Board reserves the right to change the order of the agenda. The Board may combine two or more agenda items for consideration; the Board may remove an item from the agenda or delay discussion relating to an item on the agenda at any time.

Agenda Item One: Member Roll Call – Jeff Zander

Mr. Zander introduced all the attendees. Mr. Young was not able to attend and assigned Mr. Zander as his proxy.

A voting quorum was present.

Agenda Item Two: Welcome/New Board Members – Jeff Zander

Mr. Zander welcomed Katie Hammer as a new board member. She is serving as the teacher representative for Elko County.

Agenda Item Three: Public Comment – Jeff Zander

Comments from the public are invited at this time on topics not specifically addressed elsewhere in the agenda.

There was no public comment.

Agenda Item Four: Approval of Meeting Notes from May 18, 2017 – Jeff Zander (Action Item)

Dr. Jensen moved to approve the meeting notes from May 18, 2017; second by Mr. Reagan; all voting members in attendance approved the motion.

Agenda Item Five: Proposed 17-18 NNRPDP Budget – Sarah Negrete (Action Item)

Dr. Negrete commented that the 17-18 budget is a flat budget and was approved by the board last spring. However it will be necessary to move monies from the 100's and 200's to the 600's in order to purchase new laptops for the staff.

Dr. Negrete reminded board members that our budget is a line item in the NDE budget.

Mr. Reagan moved to approve the proposed 17-18 NNRPDP Budget; second by Ms. Hammer; all voting members in attendance approved the motion.

Agenda Item Six: Administrative Funds Budget – Jeff Zander (Discussion)

Mr. Zander commented that in the past the RPDP's have received \$100,000 for administrative training with each region receiving \$33,333. This year the dispersment will be made directly to each individual RPDP. Reimbursements will be made on a quarterly basis. Mr. Zander suggested the superintendents discuss the use of the funds at the NASS meeting later this month and have a plan in place by the first of the year.

Dr. Jensen would like to continue with the DALI dues.

Agenda Item Seven: Revised NNRPDP Five Year Plan – Sarah Negrete (Action Item)

Dr. Negrete commented that NRS requires a Five Year Plan with board review. The revised plan is similar to the first plan with additions to numbers on the first page making the plan more generic. The wording on the second page has changed regarding interactive technologies since we use different platforms not just Canvas. The revised plan has more accuracy regarding the RPDP's evaluation outline. The revised Five Year Plan was approved by the Statewide Council.

Dr. Jensen moved to approve the revised NNRPDP Five Year Plan; second by Ms. Damele; all voting members in attendance approved the motion.

Agenda Item Eight: New Evaluation (Annual Report) Format – Sarah Negrete (Discussion)

Dr. Negrete commented that all 3 RPDP directors met and went through the NRS to make sure all line items are included in the new evaluation report to make all the RPDP reports look uniform. The new evaluation format was presented to the Statewide Council in October and approved. The new format will be used for the 17-18 annual report.

Agenda Item Nine: Statewide Council Update – Jeff Zander

Mr. Zander commented that the council has met 3 times and at the last meeting it was discussed that a statewide committee on professional development has made a recommendation to develop a report of all professional development activities within each school district in the state. This report would include an evaluation of the effectiveness of the professional development. Mr. Zander feels it is important that the district superintendents be included in the development of the report for both financial and programing reasons. Mr. Zander will write a memo regarding the report for review by the superintendents. After review the memo will be sent to Dr. Canavero.

Agenda Item Ten: GBC Update – Joyce Helens and/or Tom Reagan

Mr. Reagan commented that GBC has not heard back from the state department regarding the acceptance of the college career readiness grants for dual enrollment coverage. Once GBC does receive news of the grant awards they will be reaching out to the school districts to get that information to dual enrollment students to provide financial assistance for the spring semester.

Agenda Item Eleven: New Business – Jeff Zander

There was no new business.

Agenda Item Twelve: Public Comment – Jeff Zander

Comments from the public are invited at this time on topics not specifically addressed elsewhere in the agenda.

There was no public comment.

Agenda Item Thirteen: Adjournment – Jeff Zander

Mr. Zander adjourned the meeting at 4:04 pm.

Respectfully submitted by Chris Back, November 14, 2017.