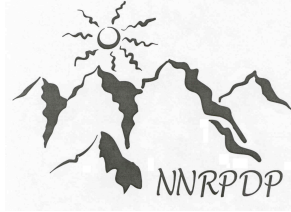


NORTHEASTERN NEVADA REGIONAL PROFESSIONAL DEVELOPMENT PROGRAM



Elko | Eureka | Humboldt | Lander |
Pershing | White Pine | Great Basin College

GOVERNANCE BOARD MEETING NOTES

Meeting Date: September 12, 2013

Call to Order: The meeting was called to order by Jeff Zander at 3:40 PM.

Voting members in attendance:

Dr. Mark Curtis, President/Great Basin College
Bob Dolezal, Superintendent/White Pine Co.
Kristy Dominguez, Teacher Representative/Pershing Co.
Tanya Griego, Teacher Representative/Elko Co.
Lisa Petersen, Teacher Representative/White Pine Co.
James Squibb, Superintendent/Lander Co.
Jeff Zander, Superintendent/Elko Co.

Other attendees:

Christine Back, NNRPDP Office Manager
Mark Bechtel, Assistant Superintendent/White Pine Co.
Valerie Byrnes, NNRPDP Regional Coordinator
Jeff Cramer, NNRPDP Regional Coordinator
Aaron Hansen, NNRPDP Administrator Coordinator
Suzann Lemaire, Teacher Representative/Lander Co.
Holly Marich, NNRPDP Regional Coordinator
Dr. Sarah Negrete, NNRPDP Director
Cindy Plummer, NNRPDP Regional Coordinator
Jessie Westmoreland, NNRPDP Regional Coordinator
Lila Wilkin, Teacher Representative/Humboldt Co.

All members received copies of the following documents: meeting agenda, meeting notes from May 23, 2013, Leadership Academy proposal and proposed NNRPDP 2013-14 Budget.

Agenda Item One: Member Roll Call – Jeff Zander

Mr. Zander took the member roll call. A quorum was present.

Mr. Zander introduced and welcomed Aaron Hansen, the new TLC administrator coordinator. Mr. Hansen is working out of Ely. Jeff Cramer another new regional coordinator was not present during this agenda item.

Agenda Item Two: Public Comment – Jeff Zander

There was no public comment.

Agenda Item Three: Approval of Meeting Notes from May 23, 2013 – Jeff Zander (Action Item)

Ms. Griego moved to approve the meeting notes from May 23, 2013; second by Dr. Curtis; all voting members in attendance approved the motion.

Agenda Item Four: NNRPDP 2013-14 Proposed Budget – Sarah Negrete (Action Item)

Dr. Negrete commented that the budget for this year is approximately 1.5 million. The amount differs from last year as the legislature has awarded the NNRPDP \$336,000 to implement the new teacher evaluation framework. Mr. Hansen was hired through the additional funding. The budget for next year will revert to approximately 1.2 million.

Dr. Negrete commented that she anticipates difficulty in getting the new Statewide Council to approve the purchase of three vehicles. We currently have high mileage vehicles and need to provide better transportation for the nine coordinators to travel.

Mr. Zander commented that Mr. Dolezal suggested a school district could purchase a vehicle for the PDP, provide service, and the PDP would pay a lease amount for the use of the vehicle. Upon completion of the lease agreement the vehicle would revert back to the district. This would be a savings to the PDP and a district's fleet would be updated.

Mr. Dolezal commented that the coordinators in the NNRPDP service area travel extensively and it would be very costly for the NNRPDP to reimburse them for the use of a personal vehicle. Mr. Dolezal suggested establishing an annual lease agreement and continually rotate the vehicles out. This would allow the NNRPDP staff to travel in new vehicles versus the 200,000 mile plus vehicles that some are presently driving. Mr. Dolezal commented that the new Statewide Council needs to understand our region's travel needs compared to Washoe and Clark counties.

Mr. Zander commented that he had a conversation with Dale Erquiaga about a rotating lease agreement with the northeastern school districts so districts could provide reliable vehicles for the PDP regional coordinators, with a savings to the PDP and to facilitate an increase to a district's car pool. Mr. Zander suggested to Mr. Erquiaga that they discuss two budgets at their meeting on September 27th; one budget would reflect the purchase of three cars by the PDP, the other budget showing the lease program. Mr. Erquiaga agreed to do so.

Mr. Zander suggested the issue of cars be addressed during the next biennium to insure resources are available for allocation of funds in both years.

Mr. Dolezal commented that with the next biennium, the transportation needs of this region must be discussed so a long term solution to the problem can be put in place.

Dr. Negrete commented that it would have cost \$1572 to reimburse one coordinator for mileage in August, if that individual had driven their own vehicle. If we were to expend that amount on all the coordinators, it would be very costly to the program. Additionally, the coordinators are reluctant to put that many miles on their personal vehicles, regardless of the reimbursement amount.

Mr. Zander proposed the board approve the budget as presented, with an alternative budget that will show a lease program versus purchase of cars by the NNRPDP. Mr. Zander will present both budgets to Mr. Erquiaga on September 27th to get his opinion prior to submission of the budget to the Statewide Council.

Mr. Dolezal moved to approve the budget with the guarantee that the NNRPDP will not spend more than \$60,000 for vehicle purchases, with reallocation of funds if necessary; second by Ms. Griego; all voting members in attendance approved the motion.

Agenda Item Five: Administrative Monies/Proposal – Sarah Negrete

Dr. Negrete commented that the legislature did allocate \$100,000 for each year of the biennium for administrative training. The money is controlled by the Statewide Council and they will determine how much money will go to each RPDP. This is a non-action agenda item at this time.

Dr. Negrete commented that Joe deBraga is available again this year for contracted services across the NNRPDP service area. Another use of the funds could be for DALI registrations.

Dr. Negrete commented that the NNRPDP has enough money available, along with the TLC monies, to support the Leadership Academy that Mr. Hansen has already proposed to the superintendents. None of the administrative training funds will be needed.

Dr. Negrete asked Mr. Hansen to discuss the new Leadership Academy. Mr. Hansen proposes to use the evaluation framework as a lever to improve instruction, to meet the demands of the CCSS. If the lever is the evaluation tool, than in order to move the instruction there will need to be a strong capacity for leadership skills. Through the academy we will improve the leadership skills of the administrators across our region. The proposed academy will be modeled after the

Executive Leadership Academy that has been sponsored by the Public Education Foundation in Las Vegas. They have agreed to partner with the NNRPDP to build a new academy and make a learning experience for school leaders so they are able to lead the changes that are coming with CCSS and the evaluation framework. Mr. Hansen commented that there is an opportunity, given the current CCSS roll out, to drive some change in education and get to the levels that we want to be to prepare students for the 21st century. Mr. Hansen will serve as a mentor/coach to the participants and will meet with them once per month.

When superintendents recommend participants, Mr. Hansen suggests they have a capacity for strong leadership and the ability to drive change.

Funding for the academy will be provided by the NNRPDP, however we are asking districts to pay for participant travel costs. The tentative schedule is to meet once per month for a day and half, beginning in December, with the exception of the summer months. Recommended participants will be asked to complete an application.

Agenda Item Six: Statewide Council – NNRPDP Superintendent Designee – Sarah Negrete (Action Item)

Dr. Negrete commented that an NNRPDP superintendent representative needs to be appointed to the Statewide Council by the governing board.

Mr. Dolezal made a motion to nominate Mr. Zander; second by Ms. Griego; all voting members in attendance approved the motion. Mr. Zander accepted the position.

Agenda Item Seven: Superintendents Update – Jeff Zander

Mr. Zander commented that Dale Erquiaga will be the chairman of the new Statewide Council. Mr. Erquiaga said there are new forms being created for submission of the NNRPDP budget.

Mr. Zander commented that the proposed budget does include the TLC monies.

Mr. Zander commented that there is no indication as to what amount each PDP will receive of the administrative funds. This will be determined by the new Statewide Council.

Agenda Item Eight: New Business

Mr. Zander commented that Suzann Lemaire will be the new teacher representative from Lander County. He also commented that teacher representatives are needed in Eureka and Humboldt. Lila Wilkin was present at the meeting as a possible teacher representative for Humboldt County.

Dr. Curtis commented that he has nominated Tom Reagan to the Board of Regents to fill the GBC representative vacancy. The Board of Regents will vote on his nomination in December.

Ms. Back commented that the next board meeting is scheduled January 9th, pending the date of the Superintendent's Academy in Reno.

Agenda Item Nine: Public Comment

There was no public comment.

Agenda Item Ten: Adjournment – Jeff Zander (Action Item)

Dr. Curtis moved to adjourn the meeting; second by Ms. Griego; all voting members in attendance approved the motion.

Meeting adjourned at 4:40 PM.

Respectfully submitted by Chris Back, September 24, 2013.